

**Minutes**  
**December 17, 2025**  
**UGRA Board of Directors Special Meeting**

Notice having been duly given, a Special Meeting of the Upper Guadalupe River Authority Board of Directors was held at the Guadalupe Basin Natural Resources Center, 125 Lehmann Drive, Kerrville, Texas, at 3:15 pm on Wednesday, December 17, 2025. Bill Rector, President; Maggie Snow, Vice-President; Diane McMahon, Treasurer; Weir Labatt; Jonathan Letz; and Blake Smith were present and constituted a quorum. President Rector announced that Maggie Snow will serve as the Secretary Pro Tem for the meeting. Also present were: Tara Bushnoe, General Manager; Tammy Thompson, Business Manager/Assistant General Manager; Shelby Taber, Natural Resources Manager; Ray Howard, Ingram City Councilman; Alan Stanton, Streamline Engineering; Matt Ables, KISTERS; Virginia Gilstrap, Kerrville Daily Times; Liz Teitz, San Antonio Express News; Louis Amestoy, Kerr County Lead; Tom Fox, Hill Country Podcast; Tom Jones, Kerr County Commissioner Precinct 1; Tom Moser and Mike Hughes.

Director Smith led Item II. Invocation and Pledge of Allegiance.

President Rector introduced Item III. Visitors/Citizens forum. At this time Mr. Hughes gave an update on the concept of using detention structures to achieve flood control.

President Rector introduced Item IV. Presentation – Flood Warning Viewer Project Update – Matt Ables, KISTERS. Mr. Ables presented an update on the Flood Warning Viewer Project to the Board. Mr. Ables demonstrated the viewer to the Board and summarized the data being integrated into the data dashboard. Mr. Ables also provided an update on the

recommendations report which is also a deliverable of the project. General discussion followed. As this was a presentation only, no action was taken.

President Rector introduced Item V. Discussion and Appropriate Action – Update on Texas Water Development Board Grant Process to Implement Senate Bill 3 Guidelines. The following members of the public spoke on this item: Mr. Moser. Director Letz and Ms. Bushnoe summarized the December 16, 2025 Texas Water Development Board (TWDB) meeting to announce the format to expedite the release of funding to implement Senate Bill 3. They also provided information shared during their meeting with TWDB staff. General discussion followed.

President Rector introduced Item VI. Discussion and Appropriate Action – Update on Implementation of Guadalupe River Flood Warning System. President Rector referred to information shared during the previous item regarding implementation of the Guadalupe River Flood Warning System.

President Rector introduced Item VII. Discussion and Appropriate Action – Authorize Flood Prediction and Control Committee to Approve and Authorize Release of Request for Proposal(s) for Flood Warning System Components. Ms. Bushnoe presented a summary of the items that will need to be considered by Kerr County Commissioners’ Court and the UGRA Board in order for UGRA to implement the flood warning system and administer the TWDB grant funding. Ms. Bushnoe described the development of the approach to solicit both the professional engineering services and the equipment components needed to implement the flood warning system as currently discussed by the Flood Prediction and Control Committee. A substitute resolution was distributed to the Board that contained

updated information on the process and authority being requested for the Flood Prediction and Control Committee to authorize solicitation of bids and evaluation of responses for flood warning system components. Director Snow moved to approve Resolution No. 2025-42 Approve Flood Prediction and Control Committee to Solicit Bids and Evaluate Responses for Flood Warning System Components as amended. Director Smith seconded the motion. General discussion followed. There being no further discussion, President Rector called for a vote. Resolution No. 2025-42 was approved by a unanimous vote.

President Rector introduced Item VIII. Discussion and Appropriate Action – Review and Approve Proposal for General Counsel Legal Services. Ms. Bushnoe explained that UGRA longtime general counsel, Tony Corbett, is moving to the firm Armbrust & Brown, PLLC effective January 1, 2026. Consideration of the proposal would allow UGRA to continue working with Mr. Corbett after he joins the new firm. Director Smith moved to approve Resolution No. 2025-43 Approve proposal for general counsel legal services. Director McMahon seconded the motion. General discussion followed. There being no further discussion, President Rector called for a vote. Resolution No. 2025-43 was approved by a unanimous vote.

President Rector introduced Item IX. Discussion and Appropriate Action – Review and Approve UGRA Administrative Policies Revision. Ms. Bushnoe explained that with the approval of Item VIII., UGRA will be engaged with a firm not currently included in the Professional Services Policy contained within the UGRA Administrative Policies document. Ms. Bushnoe presented a revision to the Board that adds the firm Armbrust & Brown, PLLC to the list of qualified service providers contained in the Professional

Services Policy. Director Labatt moved to approve Resolution No. 2025-44 Approve the Administrative Polices revision dated December 17, 2025. Director Snow seconded the motion. There being no discussion, President Rector called for a vote. Resolution No. 2025-44 was approved by a unanimous vote.

President Rector introduced Item X. Discussion and Appropriate Action – Review and Approve Interlocal Agreement (ILA) Between UGRA and City of Kerrville for Water Resources Preservation Grant Program Award. Ms. Bushnoe explained that due to construction delays and operational challenges during summer 2025, the City of Kerrville bioretention area was not completed prior to the deadline included in the original interlocal agreement for the grant. Since the agreement was terminated when the deadline was not met, it cannot be amended and a new agreement is needed in order to extend the deadline for the completion of the system improvements. Ms. Bushnoe presented a summary of the Interlocal Agreement Between UGRA and City of Kerrville for Water Resources Preservation Grant Program. Director McMahon moved to approve Resolution No. 2025-45 Approve authorizing Interlocal Agreement with City of Kerrville Related to Funding and Construction of Improvements through the Water Resources Preservation Grant Program. Director Letz seconded the motion. There being no discussion, President Rector called for a vote. Resolution No. 2025-45 was approved by a unanimous vote.

There being no further business, the meeting adjourned at 4:19 pm.

UPPER GUADALUPE RIVER AUTHORITY

ATTEST:

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William R. Rector, President  
Board of Directors

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Maggie Snow, Secretary Pro Tem  
Board of Directors