

Minutes
August 27, 2025
UGRA Board of Directors Regular Meeting

Notice having been duly given, a Regular Meeting of the Upper Guadalupe River Authority Board of Directors was held at the Guadalupe Basin Natural Resources Center, 125 Lehmann Drive, Kerrville, Texas, at 3:00 pm on Wednesday, August 27, 2025. Bill Rector, President; Maggie Snow, Vice-President; Diane McMahon; Jeanne Stacy; and Jonathan Letz were present and constituted a quorum. President Rector announced that Maggie Snow will serve as the Secretary Pro Tem for the meeting. Also present were: Tara Bushnoe, General Manager; Tammy Thompson, Business Manager/Assistant General Manager; Nicole Shepherd, Environmental Laboratory Manager; Shelby Taber, Natural Resources Manager; Matt Ables, KISTERS; David Curtis, West Consultants; Tom Jones, Kerr County Commissioner Precinct 3; Liz Teitz, San Antonio Express News; Ray Howard, Ingram City Council; Jacob Torres, Torres & Associates; Zaria Oates, KSAT; Matt Craig, KSAT; Andrew Moore, KENS5; Cynthia Lopez, KENS5; Chris Gordon, American Communications; Brad Cox, Whelen Engineering; Charlie McCormick, Schreiner University; Tom Moser, Lance Parish, and Wayne Tschirhart.

Dr. McCormick led Item II. Prayer and Pledge of Allegiance.

President Rector introduced Item III. Visitors/Citizens forum. Mr. Parish spoke regarding his family's experience during the July 4th flood. He also offered his help as an engineer. There were no other comments from the audience.

President Rector introduced Item IV. A. Minutes of the Regular Meeting of May 28, 2025. Director Snow moved to approve the Minutes of the Regular Meeting of May 28, 2025 as

presented. Director Letz seconded the motion. There being no discussion, President Rector called for a vote. The Minutes of the Regular Meeting of May 28, 2025 were approved by a unanimous vote. President Rector introduced Item IV. B. Financial Report for the Month ended July 31, 2025. Ms. Bushnoe presented a summary of the financial report and highlighted various revenue and expense accounts. Director McMahon moved that Item IV. B. Financial Report for the Month ended July 31, 2025 be approved as presented. Director Letz seconded the motion. There being no discussion, President Rector called for a vote. The Financial Report for the Month ended July 31, 2025 was approved by a unanimous vote. President Rector introduced Item IV. C. Quarterly Investment Report for the Quarter Ended June 30, 2025. Ms. Bushnoe presented a summary of the Quarterly Investment Report to the Board. General discussion followed. Director Stacy moved that Item IV. C. Quarterly Investment Report for the Quarter Ended June 30, 2025 be approved as presented. Director Snow seconded the motion. There being no further discussion, President Rector called for a vote. The Quarterly Investment Report for the Quarter Ended June 30, 2025 was approved by a unanimous vote.

President Rector introduced Item V. Presentation and Discussion of Committee Reports.

A. Executive Committee:

- President Rector provided the following committee updates:
 - Met on August 19, 2025.
 - Reviewed items for the Board Agenda.
 - Discussed moving to monthly Board Meetings.

B. Human Resources Committee:

- Director Stacy provided the following committee updates:
 - Met on June 23, 2025 and August 5, 2025.
 - Conducted General Manager's evaluation.
 - Discussed FY26 budget items including staff salary and benefits.
 - Conducted annual review of complaints received

C. Outreach and Education Committee:

- Director Snow provided the following committee updates:
 - Met on July 22, 2025.
 - Discussed FY26 public education budget items, program guidelines for the Rainwater rebate program and the Rainwater Grant program, no changes were proposed.
 - Scholarship program has been paused due to lack of applicants.
 - Discussed sponsorship of riparian recovery workshops to be conducted by Hill Country Alliance.
- Director Snow shared a summary of outreach activities conducted by staff since the last board meeting.
- Ms. Bushnoe reported that the Rainwater Catchment Rebate Program funded 12 applications since the last Board Meeting. Since the beginning of the program in March 2011, a total of 717 applications have been funded for \$82,205. To date in FY25, a total of 45 applications have been funded for \$14,451.

D. Watershed Stewardship Committee:

- Director McMahon provided the following committee updates:
 - Met on August 6, 2025.
 - Discussed the FY26 watershed programs budget.
 - Discussed potential changes to the guidelines of the Water Enhancement Cost Share Program.
- Ms. Taber presented the Feral Hog Management Program quarterly update.
- Ms. Bushnoe reported that the Water Enhancement through Brush Management Cost Share program funded one application since the last Board Meeting. Since the beginning of the program in January 2010, a total of 207 applications have been funded for \$667,213 and treated approximately 16,098 acres. To date in FY25, four applications have been funded for \$16,133 and treated approximately 230 acres.

E. New Initiatives Committee:

- President Rector provided the following committee updates:
 - Met on August 4, 2025.
 - Discussed timeline and status of KISTERS flood warning viewer project and potential timing of a future project to incentivize conservation easements
 - Discussed FY26 budget for new initiatives.

F. Guadalupe – Blanco River Trust:

- Director McMahon provided the following GBRT updates:
 - Met on August 13, 2025.

- Rebranding work continues to transition to Guadalupe River Conservancy.

G. Aggregate Production Operation Community Advisory Council:

- Director McMahon provided the following committee updates:
 - The committee has not met since the last board meeting.
 - Meetings will resume in September.

President Rector introduced Item VI. Presentation – Flood Warning Viewer Project Update – Matt Ables, KISTERS. Ms. Bushnoe presented a brief history of the Flood Warning Viewer Project and then introduced Mr. Ables. Mr. Ables summarized work conducted to date to integrate existing data sources into the viewer and presented a preview of the viewer interface to the Board. General discussion followed. As this was a presentation only, no action was taken.

President Rector introduced Item VII. Discussion and Appropriate Action – Review and Approve Flood Prediction and Control Fund Balance. Ms. Bushnoe presented a summary of the Fund Balance Policy and President Rector’s recommendation to adopt a new fund balance for Flood Prediction and Control in the amount of \$1,500,000 and for those funds to be incorporated into the FY26 budget. The following members of the public spoke on this item: Ray Howard, City of Ingram; Jacob Torres, Torres & Associates; and Chris Gordon, American Communications. Director Letz moved to approve Resolution No. 2025-13 Approve Flood Prediction and Control Fund Balance. Director Snow seconded the motion. General discussion followed. There being no further discussion, President Rector called for a vote. Resolution No. 2025-13 was approved by a unanimous vote.

President Rector introduced Item VIII. Discussion and Appropriate Action – Establish Flood Prediction and Control Committee and Assign Members. President Rector

appointed Bill Rector, Jonathan Letz, Weir Labatt, and Maggie Snow to the Flood Prediction and Control Committee.

President Rector introduced Item IX. Presentation – Post Flood Water Quality Update – Shelby Taber, UGRA. Ms. Bushnoe gave a brief summary of UGRA’s water quality monitoring and investigation programs. Ms. Taber presented a summary of the location and timing of water quality samples collected by UGRA since the July 4th flood as well as the results for the parameters tested. General discussion followed. As this was a presentation only, no action was taken.

President Rector introduced Item X. Discussion and Appropriate Action – Review and Approve Fiscal Year 2025 Budget Amendments. Ms. Bushnoe presented a summary of the Fiscal Year 2025 Budget Amendments to the Board. Director McMahon moved to approve Resolution No. 2025-14 Approve FY25 Annual Budget Amendments as presented in Attachment A. Director Stacy seconded the motion. There being no discussion, President Rector called for a vote. Resolution No. 2025-14 was approved by a unanimous vote.

President Rector introduced Item XI. Discussion and Appropriate Action – Review and Approve Subagreement with GBRA for Clean Rivers Program. Ms. Bushnoe presented background information on the Clean Rivers Program to the Board. Director Letz moved to approve Resolution No. 2025-15 Approve Clean Rivers Program Subagreement for FY26/27. Director Snow seconded the motion. There being no discussion, President Rector called for a vote. Resolution No. 2025-15 was approved by a unanimous vote.

President Rector introduced Item XII. Discussion and Appropriate Action – Review and Approve NRCS Emergency Watershed Protection Program Sponsorship. Ms. Bushnoe presented a summary of the NRCS Emergency Watershed Protection Program to the Board and the role of UGRA as a project sponsor to facilitate both financial and technical assistance to respond to damage to the upper Guadalupe River watershed from the flood. Direction was provided to the General Manager to submit the sponsorship letter to initiate outreach to NRCS regarding the Emergency Watershed Protection Program.

President Rector introduced Item XIII. Discussion and Appropriate Action – Review and Approve Independent Financial Auditor Selection. Ms. Bushnoe presented the staff's recommendation to select Ede & Company to audit the FY25 financials. Director Snow moved to approve Resolution No. 2025-16 authorizing the selection of Ede & Company, LLC as UGRA's Independent Financial Auditor for FY26 (FY25 financials). Director McMahon seconded the motion. General discussion followed. There being no further discussion, President Rector called for a vote. Resolution No. 2025-16 was approved by a unanimous vote.

President Rector introduced Item XIV. Discussion and Appropriate Action – Review of Proposed Fiscal Year 2026 Budget. Ms. Bushnoe presented the draft proposed budget to the Board by highlighting proposed revenue and expenses for FY26. General discussion followed. The draft proposed budget is presented as supporting information in determining the tax rate needed to fund the items in the budget. As this was a presentation only, no action was taken.

President Rector introduced Item XV. Discussion and Appropriate Action – Review and Approve Proposal of Tax Rate for Tax Year 2025 (FY26) and Setting of a Public Hearing on Said Proposed Tax Rate. Ms. Bushnoe presented a summary of the proposed tax rate and date of the public hearing to the Board. General Discussion followed. Director Letz suggested a tax rate lower than the rate of \$0.011200/\$100 which was proposed by staff. Instead, Director Letz suggested a rate of \$0.011170/\$100 which would result in tax revenue equivalent to the amount budgeted in FY25. Director Snow moved to approve Resolution No. 2025-17 Authorizing the Proposed Tax Rate of 0.011170/\$100 and Setting Date and Time for the Public Hearing for September 17, 2025 at 3:00 pm. Director Letz seconded the motion. There being no further discussion, President Rector called for a roll call vote. Resolution No. 2015-18 was approved with Diane McMahon, Maggie Snow, Jeanne Stacy, Bill Rector, and Jonathan Letz voting “aye” and zero “nays.” Austin Dickson, Weir Labatt, and Blake Smith were absent.

President Rector introduced Item XVI. Discussion and Appropriate Action – Presentation of Nominating Committee Recommendation for FY26 Board Officers. Director McMahon presented the following recommendations of the Nominating Committee to the Board for consideration and discussion: Maggie Snow, Vice President; Austin Dickson, Secretary; and Diane McMahon, Treasurer. General discussion followed.

President Rector introduced Item XVII. Discussion and Appropriate Action – Review and Approve Amended 2025 Regular Board Meeting Schedule. Ms. Bushnoe presented the Amended 2025 Regular Board Meeting Schedule to the Board which included the addition of a regular board meeting on October 22, 2025. Director Stacy moved to approve

Resolution No. 2025-18 Amending Resolution 2024-29 Setting Dates and Times of 2025 Regular Board Meetings. Director Letz seconded the motion. There being no discussion, President Rector called for a vote. Resolution No. 2025-18 was approved by a unanimous vote.

President Rector introduced Item XVIII. A. General Manager’s Report. Ms. Bushnoe updated the Board on presentations, activities, and trainings in which UGRA initiated or participated, investigations, Plateau Water Planning Group, Guadalupe Regional Flood Planning Group, and River restoration planning and coordination. President Rector introduced Item XVIII. B. Business Manager’s Report. Ms. Thompson updated the Board on Business operations, facility maintenance, and the EduScape. President Rector introduced Item XVIII. C. Laboratory Manager’s Report. Ms. Shepherd updated the board on current laboratory operations and presented lab testing metrics. President Rector introduced Item XVIII. D. Natural Resources Manager’s Report. Ms. Taber presented the rainfall and streamflow reports to the Board.

There being no further business, the meeting adjourned at 5:18 pm.

UPPER GUADALUPE RIVER AUTHORITY

ATTEST:

William R. Rector, President
Board of Directors

Maggie Snow, Secretary Pro Tem
Board of Directors