

Minutes
Plateau Water Planning Group
REGULAR MEETING
Initiated and Chaired at
Guadalupe Basin Natural Resources Center (GBNRC)
125 Lehmann Drive - Auditorium
Kerrville, Texas
August 13, 2025
10:00 AM

Notice having duly been given the Plateau Water Planning Group (PWPG) conducted a Regular Meeting on Wednesday, August 13, 2025, beginning at 10:00 A.M. The meeting was initiated and chaired at GBNRC, 125 Lehmann Drive, Auditorium, Kerrville, TX 78028. **Present in person**: Jonathan Letz, Kerr County; Tara Bushnoe, Kerr County; Lann Bookout, Texas Water Development Board; Matthew Wilkinson, UGRA (hosted the meeting); Jody Grinstead, Admin. Asst.; Tammy Thompson, UGRA; Jerry Simpton, Val Verde County; Jess Erlund, Kerr County; David Mauk, Bandera County; Gene Williams, Kerr County; David Jeffery, Bandera County/GMA9; Charlie Wiedenfeld, Kerr County; Genell Hobbs, Kinney County; Tim Marlin, Real-Edwards Reclamation and Conservation District; Kendria Ray (TSSWCB) and Bonnie Slate (not sure if that is correct name as she did not sign in). **Present via Zoom**: Jennifer Jackson, Carollo Engineering; Tully Shahan, Kinney County; Dell Dickinson, Val Verde County; Max Martin, Edward/Val Verde/Kinney County; Wes Robinson, Kinney County; and Carol Faulkenberry; Texas Department of Agriculture; Marti Payne, Kinney County; ABC MC105; Jared Kofsky and multiple unnamed participants.

I. Call to Order, Roll Call, Certification of Quorum in Compliance with Texas Open Meetings Law.

It was determined that a quorum was present.

II. Public Comments.

No public comments were received.

III. Approval of minutes from the February 26, 2025 Regular Meeting and the April 30, 2025 Public Hearing for the IPP. Motion by Charlie Wiedenfeld to approve the February 26, 2025 Regular Meeting minutes and the April 30, 2025 Public Hearing for the IPP minutes; second by David Jeffery. The motion passed by a unanimous vote.

IV. Reports.

a. Report from Chair.

Chairman Letz stated that the balance in the bank account is \$8,461.25. He announced that he no longer plans to be the Chair once this planning cycle concludes, but plans to remain as a member of the Planning Group. He stated that UGRA may or may not continue as the political sub and that Jody will no longer be doing the administrative duties for the group. This matter will all be discussed in more detail at the next meeting.

b. Report from Secretary.

No report was given.

c. Report from Political Entity.

Ms. Bushnoe stated that the chapters are all on the website, UGRA has processed several invoices and executed the final contract amendment.

d. Report from Liaisons.

No reports were given

e. Report from GMA representatives.

Ms. Hobbs stated that GMA 10 met in May. At that meeting there was a large discussion on the determination of the GAM for the Southern Trinity. They looked at three different options and tabled it until the next meeting, which is set for Monday the 18th.

- V. **Consider, discuss and take appropriate action to approve new invoices.**
Motion by Gene Williams to pay the following invoices: GMR Transcription (2/26 meeting transcripts) - \$112.75; ODP (Batteries for microphone for meetings) - \$10.37; Carollo Engineers (2/1/25 – 2/28/25) - \$32,259.38; Carollo Engineers (3/1/25 – 3/31/25) - \$14,536.16; Carollo Engineers (4/1/25 – 4/30/25) - \$12,706.29; Carollo Engineers (5/1/25 – 5/31/25) - \$12,689.69; Carollo Engineers (6/1/25 – 6/30/25) \$31,669.05 and Carollo Engineers (7/1/25 – 7/31/25) - \$12,989.97; second by Wes Robinson. The motion passed by a unanimous vote.
- VI. **Consider, discuss and take appropriate action to approve administrative expenses, and certify that the expenses are eligible for reimbursements and are correct and necessary.**
Motion by Charlie Wiedenfeld to approve administrative expenses in the amount of \$1,958.62. (12/1/24 to 2/25/25) and \$2,171.01 (3/1/25 to 5/31/25), and certify that the expenses are eligible for reimbursements and are correct and necessary; second by Jerry Simpton. The motion passed by a unanimous vote.
- VII. **Consider, discuss and take appropriate action to ratify and confirm Amendment #5 to TWDB contract amending the total committed funds and to approve UGRA’s subsequent amendment to Carollo contract if necessary.**
Ms. Bushnoe stated this will be the final amendment to the contract with TWDB and will allow for payment of the final invoices for Carollo and for administrative services performed by Jody. She added that the Carollo subcontract incorporates the new amendment, so this would authorize her to execute both contract amendments. **Motion by Charlie Wiedenfeld to ratify and confirm Amendment #5 to TWDB contract amending the total committed funds and to approve UGRA’s subsequent amendment to Carollo contract if necessary; second by David Jeffery. The motion passed by a unanimous vote.**
- VIII. **Announce vacancy for Public representative for Kerr/Bandera/Real (to replace Brian Leiker).**
Mr. Letz announced the vacancy and informed the planning group that the vacancy would be posted.
- IX. **Consider, discuss and take appropriate action to update liaison appointments.**
Mr. Letz stated there are multiple liaison positions that are vacant, but suggested that the planning group wait until the new planning cycle begins to fill those vacancies.
- X. **Texas Water Development Board Updates.**
Mr. Bookout provided the following updates:
- TWDB has provided comments to Jennifer regarding the IPP.
 - TWDB has put together a draft interactive state water plan based upon all the data and information that was received and that is available on their website.
 - Every 5 years the Board opens up the reconsideration of regional water planning boundaries, and that review is now open. He does not believe there will be any changes.
 - The socioeconomic impact analysis was sent out and needs to be included in the Plan.
 - There is a water loss dashboard available on their website for users to explore water loss data by population, utility, or regional water planning area.
 - The water use survey information is now on their website.
- XI. **Report from Carollo on the schedule of regional water planning.**
Ms. Jackson reviewed the schedule and noted that Region J is ahead of other regions at this point. She stated that the final meeting to adopt the plan needs to be in early October and the final plan must be submitted to TWDB October 20th. She noted that no public comments were received at or after the Public Hearing on the IPP, but that Texas Parks and Wildlife provided some comments.
- XII. **Consider and discuss the TWDB comments for the Plateau Region Draft (IPP) Water Plan.**
Ms. Jackson noted that there are 2 levels of comments that were received from TWDB. Level 1

comments are comments that the technical consultants, along with the planning group members, must address in order to meet agency rule, contract requirements, or statutory guidance. She noted there were 34 Level 1 comments. With the Level 2 comments, TWDB is providing suggestions for the planning group to consider that may improve the regional water plan. There were 20 Level 2 comments. She noted that all of the comments we received could be found in Handout No. 2. And the responses to each comment were provided in Handout No. 3.

Ms. Jackson reviewed the Chapter 5, Level 1 comments with the group as she categorized those as the ones that were more significant and had a downstream impact to a few other chapters.

Ms. Jackson briefly discussed vegetative/brush management in the regional conservation water management strategy section. A brief discussion ensued regarding brush management and the accuracy of the numbers listed in the table. The group then discussed the cost involved. Ms. Ray offered to provide Ms. Jackson with more accurate cost figures. Mr. Letz noted that the planning group has been pushing to include brush management in the plan for the last 4 cycles, so this was very good news.

The group briefly discussed irrigation conservation, water management strategies, rainwater harvesting, and other comments received by TWDB.

XIII. Consider and discuss the TPWD comments for the Plateau Region Draft (IPP) Water Plan.

Ms. Jackson reviewed the letter received by TPWD (Handout 6) with the group.

XIV. Report from Carollo on other regional planning efforts.

Ms. Jackson noted that the deadline for any feedback to her is August 27th, and reminded the group that the final plan must be submitted to TWDB by October 20th. Mr. Bookout noted that the database will be shut down from September 22nd to September 24th.

XV. Set next meeting.

The next meeting was set for October 8, 2025 at 10:00 a.m.