

**Minutes**  
**April 17, 2025**  
**UGRA Board of Directors Special Meeting**

Notice having been duly given, a Special Meeting of the Upper Guadalupe River Authority Board of Directors was held at the Guadalupe Basin Natural Resources Center, 125 Lehmann Drive, Kerrville, Texas, at 1:43 pm on Thursday, April 17, 2025. Bill Rector, President; Maggie Snow, Vice-President; Austin Dickson, Secretary; Frances Lovett; Diane McMahon; and Jeanne Stacy were present and constituted a quorum. Also present were: Tara Bushnoe, General Manager; Tammy Thompson, Business Manager/Assistant General Manager; Tom Jones, Kerr County Commissioner Precinct 3; Jonathan Letz; Weir Labatt; and Guy Walters.

President Rector led Item II. Pledge of Allegiance.

President Rector announced Item III. A public copy of the Board Book is available at the receptionist's desk and copies of any items in the Board Book will be provided upon request.

President Rector introduced Item IV. Visitors/Citizens forum. There were no comments from the audience.

President Rector announced Item V. Public Participation. To facilitate the recording of the meeting, a visitor that has a question or wants to make a statement regarding an item under discussion must first be recognized by the Presiding Officer, then proceed to the lectern, and address the question or statement to the Board.

President Rector introduced Item VI. Discussion and Appropriate Action – Flood Warning System Request for Proposal Response Review, Contractor Selection, and Contract Authorization. Ms. Bushnoe provided an overview of the process to solicit a contractor for the project and summarized the responses received to the Request for Proposal. Director McMahon provided an overview of the New Initiatives Committee’s recommendation to select KISTERS as the contractor for the Flood Warning System project. Director Stacy moved to approve Resolution No. 2025-07 selecting KISTERS as the firm to develop a Flood Warning System in Kerr County, Texas and authorizing the General Manager to execute a contract with KISTERS in an amount not to exceed \$72,975. Director Snow seconded the motion. General discussion followed. There being no further discussion, President Rector called for a vote. Resolution No. 2025-07 was approved by a unanimous vote.

President Rector introduced Item VII. Discussion and Appropriate Action – Review and Approve FY25 Budget Amendment to New Initiatives and Flood Warning Accounts. Ms. Bushnoe summarized the proposed budget amendments and suggested transferring \$46,000 from the Funds for New Initiatives account to the Flood Warning account to fund the anticipated FY25 expenses of the Flood Warning System contract approved in Item VI. Director Dickson moved to approve Resolution No. 2025-08 Approving FY25 Budget Amendment to decrease New Initiatives account 63598.99 by \$46,000 and increase Flood Warning account 63593.02 by \$46,000. Director McMahon seconded the motion. General discussion followed. There being no further discussion, President Rector called for a vote. Resolution No. 2025-08 was approved by a unanimous vote.

There being no further business, the meeting adjourned at 1:56 pm.

UPPER GUADALUPE RIVER AUTHORITY

ATTEST:

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William R. Rector, President  
Board of Directors

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Austin Dickson, Secretary  
Board of Directors