

**Minutes**  
**Plateau Water Planning Group**  
**REGULAR MEETING**  
**Initiated and Chaired at**  
**Guadalupe Basin Natural Resources Center (GBNRC)**  
**125 Lehmann Drive - Auditorium**  
**Kerrville, Texas**  
**February 26, 2025**  
**10:00 AM**

Notice having duly been given the Plateau Water Planning Group (PWPG) conducted a Regular Meeting on Wednesday, February 26, 2025, beginning at 10:00 A.M. The meeting was initiated and chaired at GBNRC, 125 Lehmann Drive, Auditorium, Kerrville, TX 78028. **Present in person:** Tara Bushnoe, Kerr County; Lann Bookout, Texas Water Development Board; Matthew Wilkinson, UGRA (hosted the meeting); Jody Grinstead, Admin. Asst.; Tammy Thompson, UGRA; Tony Smith, Carollo Engineering; Carlos Velarde, Val Verde County; Gene Williams, Kerr County; David Jeffery; Bandera County/GMA9; Charlie Wiedenfeld, Kerr County;; Marty Graham, Edwards County; Tim Marlin, Real-Edwards Reclamation and Conservation District; Kendria Ray (TSSWCB) and Carol Faulkenberry; Texas Department of Agriculture. **Present via Zoom:** Jennifer Jackson, Carollo Engineering; Jess Erlund, Kerr County; David Mauk, Bandera County; Max Martin, Edward/Val Verde/Kinney County; Wes Robinson, Kinney County; Marti Payne, Kinney County; Genell Hobbs, Kinney County; Julie Lewey, The Nature Conservancy; Lindsey Elkins, Texas Parks and Wildlife and Hayli Hernandez, Bandera County.

- I. **Call to Order, Roll Call, Certification of Quorum in Compliance with Texas Open Meetings Law.**  
It was determined that a quorum is present.
- II. **Public Comments.**  
No public comments were made.
- III. **Approval of minutes from the January 30, 2025 Regular Meeting.**  
**Motion by Charlie Wiedenfeld to approve the January 30, 2025 meeting minutes; second by David Jeffery. The motion passed by a unanimous vote.**
- IV. **Reports.**
  - a. **Report from Chair.**  
Ms. Bushnoe stated that the balance in the account as of January is \$10,755.12
  - b. **Report from Secretary.**  
No report was given
  - c. **Report from Political Entity.**  
Ms. Bushnoe stated that they received the reimbursement from TWDB after the last meeting and have paid the October – December invoices to Carollo. They have also submitted the next request for reimbursement.
  - d. **Report from Liaisons.**  
No reports were given.
  - e. **Report from GMA representatives.**  
No reports were given.
- V. **Consider, discuss and take appropriate action to approve new invoices.**  
**Motion by Charlie Wiedenfeld to pay the following invoices: GMR Transcription (1/30 meeting transcripts) - \$236.50 and Carollo Engineers (1/1/25 – 1/31/25) - \$26,050.27; second by Gene Williams. The motion passed by a unanimous vote.**

Mr. Graham asked what duties are performed by Jennifer Jackson and where the funds come from to pay for her services. Mr. Carollo explained in detail what Jennifer does as the groups consultant and Mr. Bookout explained that the funds are provided by the State under Senate Bill 1. He also noted that TWDB has some excellent information on their website called “Regional Water Planning 101”.

Ms. Jackson stated that she is available to do a new member workshop to explain what regional water planning is, how it started in the state of Texas and more specifics for our Plateau Region if that was something the group was interested in doing.

**VI. Consider, discuss and take appropriate action to approve administrative expenses, and certify that the expenses are eligible for reimbursements and are correct and necessary.**

**Motion by Charlie Wiedenfeld to pay 1 invoice for UGRA in the amount of \$250.00 for hosting the PWPG website; second by David Jeffery. The motion passed by a unanimous vote.**

**VII. Texas Water Development Board Updates.**

No report was given.

**VIII. Consider, discuss and take appropriate action to replace Brian Leiker with Tim Marlin as the Real-Edwards Conservation & Reclamation District representative (Public – Kerr/Bandera/Real) as Mr. Leiker no longer works for RECRD.**

Ms. Bushnoe noted that Tim Marlin has been attending the meetings in place of Brian Leiker for the past few months, but that we must go through the vacancy process in order to officially replace Mr. Leiker. There will be an item on our next regular agenda to do that. Until that time, the letter submitted by Tooter Trees to allow Mr. Marlin to replace Mr. Leiker will allow Mr. Marlin to be Mr. Leiker's alternate. Ms. Bushnoe encouraged all of the members to designate an alternate for themselves to help quorums for future meetings.

Mr. Max Martin suggested that the planning group have an annual audits regarding the participation of the voting members. He noted that there have been meetings when meeting a quorum has been a challenge and noted it would be good to show the public the participation rate for the voting members for each entity/district.

**IX. Consider, discuss and take appropriate action to review and discuss final changes to the IPP chapters. (Carollo)**

Ms. Jackson stated that additional language was added at the request of Kinney County regarding groundwater availability and reviewed that information with the group. She noted that the comments submitted by UGRA have been addressed as well. Ms. Jackson spoke briefly regarding the cover page for the 2026 IPP and stated it will be further enhanced before the final plan is submitted.

Ms. Jackson reviewed the following timeline:

- March 3, 2025 - deadline for all 16 regions to submit their draft regional water plans (IPP's) to the Water Development Board
- The state then has 120 days to review all the draft plans and provide comment
- Comments from the TWDB should be received in early July
- Consultants are then required to address each comment made by TWDB
- Once consultants have compiled the responses they will present those responses to the planning group
- Final plan must be submitted to TWDB by October 20, 2025.

Ms. Bushnoe thanked Ms. Jackson and Mr. Smith for their leadership,

**X. Consider, discuss and take appropriate action regarding adoption of 2026 Region J IPP, allowing the consultant to prepare final copies of the IPP and submit the IPP to the TWDB by March 3, 2025.**

**Motion by Charlie Wiedenfeld to adopt the 2026 Region J IPP and allow the consultant to prepare final copies of the IPP and submit the IPP to the TWDB by March 3, 2025; second by David Jeffery. The motion passed by a unanimous vote.**

**XI. Consider, discuss and take appropriate action to authorize UGRA to submit the Plateau Region IPP to the TWDB by the March 3, 2025 deadline.**

**Motion by Charlie Wiedenfeld to authorize UGRA to submit the Plateau Region IPP to the TWDB by the March 3, 2025 deadline; second by David Jeffery. The motion passed by a unanimous vote.**

**XII. Consider, discuss and take appropriate action to set IPP public hearing date and authorize UGRA to publish the 30-day notice of the public hearing.**

Ms. Jackson noted that a quorum is not necessary for the public hearing, but the members are welcome to attend. **Motion by Charlie Wiedenfeld to set the IPP Public Hearing for April 30, 2025 at 10:00 a.m. and authorize UGRA to publish the 30-day notice of the public hearing; second by David Jeffery. The motion passed by a unanimous vote.**