

Minutes
January 22, 2025
UGRA Board of Directors Regular Meeting

Notice having been duly given, a Regular Meeting of the Upper Guadalupe River Authority Board of Directors was held at the Guadalupe Basin Natural Resources Center, 125 Lehmann Drive, Kerrville, Texas, at 3:03 pm on Wednesday, January 22, 2025. Bill Rector, President; Maggie Snow, Vice-President; Austin Dickson, Secretary; Dick Eastland, Treasurer; Aaron Bulkley; Frances Lovett; Diane McMahon; Blake Smith; and Jeanne Stacy were present and constituted a quorum. Also present were: Tara Bushnoe, General Manager; Tammy Thompson, Business Manager/Assistant General Manager; Nicole Shepherd, Environmental Laboratory Manager; Shelby Taber, Natural Resources Manager; Eric Ede, Ede & Company, LLC; Kevin Ede, Ede & Company, LLC; Chris Childs, Headwaters Groundwater Conservation District; Tony Wedig; John Anderson, Upper Guadalupe River Center; Layng Guerriero, Upper Guadalupe River Center; and Tom Jones, Kerr County Commissioner Precinct 3.

Director Lovett led Item II. Pledge of Allegiance.

President Rector announced Item III. A public copy of the Board Book is available at the receptionist's desk and that copies of any items in the Board Book will be provided upon request.

President Rector introduced Item IV. Visitors/Citizens forum. There were no comments from the audience.

President Rector announced Item V. Public Participation. To facilitate the recording of the meeting, a visitor that has a question or wants to make a statement regarding an item under discussion must first be recognized by the Presiding Officer, then proceed to the lectern and address the question or statement to the Board.

President Rector introduced Item VI. A. Minutes of the Regular Meeting of November 20, 2024. Director Smith moved to approve the Minutes of the Regular Meeting of November 20, 2024 as presented. Director McMahon seconded the motion. There being no discussion, President Rector called for a vote. The Minutes of the Regular Meeting of November 20, 2024 were approved by a unanimous vote. President Rector introduced Item VI. B. Financial Report for the Month ended December 31, 2024. Ms. Bushnoe presented a summary of the financial report and highlighted various revenue and expense accounts. Ms. Bushnoe also noted the December 31, 2024 balance of the PWPG Custodial Account and the Property Escrow Account. Director Eastland moved that Item VI. B. Financial Report for the Month ended December 31, 2024 be approved as presented. Director Snow seconded the motion. There being no discussion, President Rector called for a vote. The Financial Report for the Month ended December 31, 2024 was approved by a unanimous vote. President Rector introduced Item VI. C. Quarterly Investment Report for the Quarter Ended December 31, 2024. Director Dickson presented a summary of the Quarterly Investment Report to the Board. General discussion followed. Director Smith moved that Item VI. C. Quarterly Investment Report for the Quarter Ended December 31, 2024 be approved as presented. Director Stacy seconded the motion. There being no further discussion, President Rector called for a vote. The Quarterly Investment Report for the Quarter Ended December 31, 2024 was approved by a unanimous vote.

President Rector introduced Item VII. Discussion and Appropriate Action - Presentation of Fiscal Year 2024 Audit, Ede & Company, LLC. Mr. Kevin Ede presented a summary of the Fiscal Year 2024 Audit to the Board. General discussion followed. Director Eastland moved to approve Resolution No. 2025-01 accepting and approving the Audited Financial Statements for the Fiscal Year Ended September 30, 2024, as presented. Director Dickson seconded the motion. There being no further discussion, President Rector called for a vote. Resolution No. 2025-01 was approved by a unanimous vote.

President Rector introduced Item VIII. Presentation and Discussion of Committee Reports.

A. Executive Committee:

- President Rector provided the following committee updates:
 - Met on January 14, 2025.
 - Reviewed items for the Board Agenda, discussed financial reports and reviewed agenda for the upcoming workshop on February 12, 2025.

B. Human Resources Committee:

- Director Smith provided the following committee updates:
 - Did not meet since the last Board Meeting.

C. Outreach and Education Committee:

- Director Snow provided the following committee updates:
 - Did not meet since the last Board Meeting.
 - Preparation for this year's River Clean Up has begun.
 - UGRA hosting a seminar on February 25, 2025.
- Ms. Bushnoe reported that the Rainwater Catchment Rebate Program funded 12 applications since the last Board Meeting. Since the beginning of the program in March 2011, a total of 690 applications have been funded for \$73,137. To date in FY25, a total of 18 applications have been funded for \$5,473.

D. Watershed Stewardship Committee:

- Director Bulkley provided the following committee updates:
 - Met on January 9, 2025.
 - Deferred to items later in the Board Agenda.
 - Presentation of Feral Hog Management Program quarterly update.

- Ms. Bushnoe reported that the Water Enhancement through Brush Management Cost Share program funded one application since the last Board Meeting. Since the beginning of the program in January 2010, a total of 205 applications have been funded for \$655,707 and treated approximately 15,955 acres. To date in FY25, two applications have been funded for \$3,212 and treated approximately 87 acres.
- E. New Initiatives Committee:
- Director McMahon provided the following committee updates:
 - Met on January 8, 2025.
 - Deferred to items later in the Board Agenda.
- F. Habitat Conservation Ad Hoc Committee:
- Director Smith provided the following committee updates:
 - Did not meet since the last Board Meeting.
 - Has been researching potential costs and certifications needed to conduct freshwater mussel surveys.
- G. Guadalupe – Blanco River Trust:
- Director McMahon provided the following GBRT updates:
 - Did not meet since the last Board Meeting.
- H. Aggregate Production Operation Community Advisory Council:
- Director McMahon provided the following committee updates:
 - Did not meet since the last Board Meeting.
 - January 21, 2025 meeting was rescheduled to January 28, 2025 due to bad weather.
- I. Other Committee Activity Updates:
- Director Snow along with President Rector met with Hill Country Alliance, Kerr County, Headwaters GCD, and City of Kerrville to discuss long term water, open space planning, and conservation in Kerr County.

President Rector introduced Item IX. Presentation – Mountain Cedars: Junipers the Benefit Texas Karst County, Elizabeth McGreevy. This Item was deferred to a future agenda due to Ms. McGreevy being unable to attend.

President Rector introduced Item X. Discussion and Appropriate Action – Review and Approve Water Resources Preservation Grant Program Award Recommendation. Director

Bulkley and Ms. Bushnoe presented an overview of the application received from the Upper Guadalupe River Center, Inc. for the Water Resources Preservation Grant. The application was reviewed by the Watershed Stewardship Committee and scored according to the program guidelines. The Watershed Stewardship Committee is recommending this project for funding under the Grant. Director Bulkley moved to approve Resolution No. 2025-02 Approve authorizing execution of contract with Upper Guadalupe River Center, Inc. for funding through the Water Resources Preservation Grant Program in an amount not to exceed \$150,000 for the practices described in Attachment A. Director Snow seconded the motion. General discussion followed. There being no further discussion, President Rector called for a vote. Resolution No. 2025-02 was approved by a unanimous vote.

President Rector introduced Item XI. Discussion and Appropriate Action – Review and Approve Memorandum of Understanding with Guadalupe-Blanco River Trust. Director Snow and Ms. Bushnoe presented a revised Memorandum of Understanding with Guadalupe-Blanco River Trust to the Board that included a change to section III.B. that was not included in the version distributed in the board packet. Director Dickson moved to approve Resolution No. 2025-03 Approve a Memorandum of Understanding with the Guadalupe-Blanco River Trust as described in Attachment A as revised. Director Snow seconded the motion. General discussion followed. There being no further discussion, President Rector called for a vote. Resolution No. 2025-03 was approved by a unanimous vote.

President Rector introduced Item XII. Discussion and Appropriate Action – Update from New Initiatives Committee on Direction for Flood Warning System Program. Director

McMahon presented the Request for Proposal to develop a flood warning system for Kerr County. General discussion followed. The Board provided direction to the General Manager to incorporate suggested changes into the Request for Proposal, release the request, and receive responses within the advertised time period.

President Rector introduced Item XIII. Discussion and Appropriate Action – Review and Distribute Annual Board Training Acknowledgement. Ms. Bushnoe presented a summary of the Annual Board Training and requested the Board complete and return the training manual acknowledgement form. General discussion followed. As this was a presentation only, no action was required.

President Rector introduced Item XIV. A. General Manager’s Report. Ms. Bushnoe updated the Board on presentations and activities in which UGRA initiated or participated, investigations, staff training, meetings, Riparian park property update, Plateau Water Planning Group, Guadalupe Basin Flood Planning Group, Sunset compliance review update, and planning for future Board Workshop. President Rector introduced Item XIV. B. Business Manager’s Report. Ms. Thompson updated the Board on Business operations, facility maintenance, and the EduScape. President Rector introduced Item XIV. C. Laboratory Manager’s Report. Ms. Shepherd updated the board on current laboratory operations and presented lab testing metrics. President Rector introduced Item XIV. D. Natural Resources Manager’s Report. Ms. Taber presented the rainfall and streamflow reports to the Board.

There being no further business, the meeting adjourned at 4:19 pm.

UPPER GUADALUPE RIVER AUTHORITY

ATTEST:

William R. Rector, President
Board of Directors

Austin Dickson, Secretary
Board of Directors