

Minutes
November 20, 2024
UGRA Board of Directors Regular Meeting

Notice having been duly given, a Regular Meeting of the Upper Guadalupe River Authority Board of Directors was held at the Guadalupe Basin Natural Resources Center, 125 Lehmann Drive, Kerrville, Texas, at 3:01 pm on Wednesday, November 20, 2024. Bill Rector, President; Maggie Snow, Vice-President; Austin Dickson, Secretary; Dick Eastland, Treasurer; Aaron Bulkley; Frances Lovett; Diane McMahon; and Blake Smith were present and constituted a quorum. Also present were: Tara Bushnoe, General Manager; Tammy Thompson, Business Manager/Assistant General Manager; Nicole Shepherd, Environmental Laboratory Manager; Shelby Taber, Natural Resources Manager; Jeff Holt, Kerr County Commissioner-elect Precinct 3; Ron Duke; and Jerry Wolff.

Commissioner-elect Holt led Item II. Pledge of Allegiance.

President Rector announced Item III. A public copy of the Board Book is available at the receptionist's desk and that copies of any items in the Board Book will be provided upon request.

President Rector introduced Item IV. Visitors/Citizens forum. There were no comments from the audience.

President Rector announced Item V. Public Participation. To facilitate the recording of the meeting, a visitor that has a question or wants to make a statement regarding an item under

discussion must first be recognized by the Presiding Officer, then proceed to the lectern and address the question or statement to the Board.

President Rector introduced Item VI. A. Minutes of the Regular Meeting of September 18, 2024. Director McMahon moved to approve the Minutes of the Regular Meeting of September 18, 2024 with corrected spelling of Director Dickson's name on page 1. Director Smith seconded the motion. There being no discussion, President Rector called for a vote. The Minutes of the Regular Meeting of September 18, 2024 were approved with correction by a unanimous vote. President Rector introduced Item VI. B. Minutes of the Special Meeting of October 15, 2024. Director Smith moved to approve the Minutes of the Special Meeting of October 15, 2024 as presented. Director Snow seconded the motion. There being no discussion, President Rector called for a vote. The Minutes of the Special Meeting of October 15, 2024 were approved by a unanimous vote. President Rector introduced Item VI. C. Financial Report for the Month ended September 30, 2024. Ms. Bushnoe presented a summary of the end of FY24 financial report and highlighted various revenue and expense accounts. Director Eastland moved that Item VI. C. Financial Report for the Month ended September 30, 2024 be approved as presented. Director Smith seconded the motion. There being no discussion, President Rector called for a vote. The Financial Report for the Month ended September 30, 2024 was approved by a unanimous vote. President Rector introduced Item VI. D. Financial Report for the Month ended October 31, 2024. Ms. Bushnoe presented a summary of the financial report for the first month of FY25 and highlighted various revenue and expense accounts. Director McMahon moved that Item VI. D. Financial Report for the Month ended October 31, 2024 be approved as presented. Director Dickson seconded the motion. There being no discussion,

President Rector called for a vote. The Financial Report for the Month ended October 31, 2024 was approved by a unanimous vote. President Rector introduced Item VI. E. Quarterly Investment Report for the Quarter Ended September 30, 2024. Ms. Bushnoe presented a summary of the Quarterly Investment Report to the Board. General discussion followed. Director Smith moved that Item VI. E. Quarterly Investment Report for the Quarter Ended September 30, 2024 be approved as presented. Director Lovett seconded the motion. There being no further discussion, President Rector called for a vote. The Quarterly Investment Report for the Quarter Ended September 30, 2024 was approved by a unanimous vote. President Rector introduced Item VI. F. Setting of 2025 Official Holidays. Ms. Bushnoe presented a summary of the proposed 2025 holiday schedule to the Board. Director Dickson moved to approve Resolution No. 2024-28 Setting of 2025 Official Holidays as presented. Director Smith seconded the motion. There being no further discussion, President Rector called for a vote. Resolution No. 2024-28 was approved by a unanimous vote. President Rector introduced Item VI. G. Setting Dates and Times of the Regular 2025 Board Meetings. Director Snow moved to approve Resolution No. 2024-29 Setting Dates and Times of the Regular 2025 Board Meetings as presented. Director McMahon seconded the motion. There being no discussion, President Rector called for a vote. Resolution No. 2024-29 was approved by a unanimous vote.

President Rector introduced Item VII. Presentation and Discussion of Committee Reports.

A. Executive Committee:

- President Rector provided the following committee updates:
 - Met on November 12, 2024.
 - Reviewed items for the Board Agenda.
 - Deferred to items later in the Board Agenda.

B. Outreach and Education Committee:

- Director Snow provided the following committee updates:
 - Did not meet since the last Board Meeting.
 - Thank you letter received from 4H for sponsorship of the Water Ambassadors Program.

- Ms. Bushnoe reported that the Rainwater Catchment Rebate Program funded six applications since the last Board Meeting. Since the beginning of the program in March 2011, a total of 677 applications have been funded for \$69,064. To date in FY24, a total of 58 applications have been funded. Five applications have been funded in FY25 for a total of \$1,400.

C. Watershed Stewardship Committee:

- Director Bulkley provided the following committee updates:
 - Did not meet since the last Board Meeting.
 - Presentation of the Feral Hog Management Program quarterly update.
 - Summary of meeting with Commissioner Harris to coordinate hog trapping efforts with USDA Wildlife Services.
 - Ms. Bushnoe gave an update to the Watershed Resource Preservation Grant Program.

- Ms. Bushnoe reported that the Water Enhancement through Brush Management Cost Share program funded two applications since the last Board Meeting. Since the beginning of the program in January 2010, a total of 204 applications have been funded for \$654,293 and treated approximately 15,909 acres. In FY24, eight applications were funded and one application has been received in FY25.

D. New Initiatives Committee:

- Director McMahon provided the following committee updates:
 - Met on November 9, 2024.
 - Discussed flood warning system and conservation easements.

E. Habitat Conservation Ad Hoc Committee:

- Director Smith provided the following committee updates:
 - Did not meet since the last Board Meeting.
 - Update on stakeholders meeting with GBRA.

F. Guadalupe – Blanco River Trust:

- Director McMahon provided the following GBRT updates:
 - Met on November 6, 2024, and November 19, 2024.
 - Discussed budget, proposed revisions to MOU, and conservation easements properties in Kerr Country.

President Rector introduced Item VIII. Presentation – Lithium Battery Equipment Storage Systems, Kerr County Commissioner-elect Precinct 3, Jeff Holt. Mr. Holt introduced himself, presented an overview of Lithium Battery Equipment Storage Systems and plans for systems in Kerr County to the Board. General discussion followed. As this was a presentation only, no action was taken.

President Rector introduced Item IX. Presentation – Lone Star Healthy Streams Seminar Summary, Shelby Taber. Ms. Taber presented a summary of the seminar hosted by UGRA on September 20, 2024 and feedback received from participants to the Board. General discussion followed. As this was a presentation only, no action was taken

President Rector introduced Item X. Discussion and Appropriate Action – Annual Review and Approval of UGRA Administrative Policies. Ms. Bushnoe presented a summary of the UGRA Administrative Policies including proposed amendments. Director McMahon moved to approve Resolution No. 2024-30 acknowledging review and acceptance of the Administrative Policies as Amended and dated November 20, 2024. Director Snow seconded the motion. There being no discussion, President Rector called for a vote. Resolution No. 2024-30 was approved by a unanimous vote.

President Rector introduced Item XI. Discussion and Appropriate Action – Annual Review and Approval of Disposal of Surplus Property. Ms. Bushnoe presented a summary of the Annual Disposal of Surplus Property process and items for 2024 to the Board. Director Smith moved to approve Resolution No. 2024-31 Annual Disposal of Surplus Property for 2024. Director Eastland seconded the motion. There being no discussion, President Rector called for a vote. Resolution No. 2024-31 was approved by a unanimous vote.

President Rector introduced Item XII. Discussion and Appropriate Action – Review Response to Texas Water Development Board Regarding UGRA’s Abridged Application to the Flood Infrastructure Fund Program. Ms. Bushnoe updated the Board on the decision from Texas Water Development Board on UGRA’s abridged application and the decision not to proceed with the full application. General discussion followed. The Board concurred with the direction taken to not submit a complete application to the Flood Infrastructure Fund program.

President Rector introduced Item XIII. Discussion and Appropriate Action – Review FY25 Committee and Board Liaison Assignments. President Rector presented the following summary of Committee and Board Liaison Assignments:

Executive Committee:

Bill Rector, President
Maggie Snow, Vice President
Austin Dickson, Secretary
Dick Eastland, Treasurer

Human Resources Committee:

Blake Smith, Chair
Austin Dickson
Jeanne Stacy

Outreach and Education Committee:

Maggie Snow, Chair
Austin Dickson
Diane McMahon
Blake Smith

Watershed Stewardship Committee:

Aaron Bulkley, Chair
Diane McMahon
Bill Rector
Maggie Snow

New Initiatives Committee:

Diane McMahon, Chair
Dick Eastland
Frances Lovett
Bill Rector

Habitat Conservation Plan Ad Hoc Committee:

Blake Smith, Chair
Dick Eastland
Frances Lovett
Jeanne Stacy

Guadalupe-Blanco River Trust:

Diane McMahon – UGRA elected Trustee
Maggie Snow - Trustee

Aggregate Production Operation Community Advisory Council:

Diane McMahon – UGRA liaison
Frances Lovett – Council member

President Rector introduced Item XIV. A. General Manager’s Report. Ms. Bushnoe updated the Board on presentations and activities in which UGRA initiated or participated, investigations, staff training, meetings, Plateau Water Planning Group, Annual conflicts disclosure reminder, and planning for future Board Workshop. President Rector introduced Item XIV. B. Business Manager’s Report. Ms. Thompson updated the Board on Business operations, facility maintenance, and the EduScape. President Rector introduced Item XIV. C. Laboratory Manager’s Report. Ms. Shepherd updated the board on current laboratory operations and presented lab testing metrics. President Rector introduced Item XIV. D. Natural Resources Manager’s Report. Ms. Taber presented the rainfall and streamflow reports to the Board.

President Rector introduced Item XV.A. Discussion and Appropriate Action – Second Amendment to Unimproved Property Contract between UGRA and Thompson Drive

Partners, L.L.C. relating to the sale and purchase of Lot 902, and a portion of LOT 13, of The Landing in Kerrville, TX, recorded in the Plat in File No. 19-05337 and Escrow Agreement. President Rector called the meeting into Executive Session at 5:03 pm. President Rector reconvened the regular meeting at 5:33 pm and announced that no actions were taken during executive session.

President Rector introduced Item XVI. Discussion and Appropriate Action – Action on items discussed in Executive Session, if any. Director Snow moved to approve Resolution No. 2024-32 Approving Second Amendment to Unimproved Property Contract and Escrow Agreement with changes approved by UGRA attorney. Director Smith seconded the motion. There being no discussion, President Rector called for a vote. Resolution No.2024-32 was approved by a unanimous vote.

There being no further business, the meeting adjourned at 5:34 pm.

UPPER GUADALUPE RIVER AUTHORITY

ATTEST:

William R. Rector, President
Board of Directors

Austin Dickson, Secretary
Board of Directors