

Minutes
September 18, 2024
UGRA Board of Directors Regular Meeting

Notice having been duly given, a Regular Meeting of the Upper Guadalupe River Authority Board of Directors was held at the Guadalupe Basin Natural Resources Center, 125 Lehmann Drive, Kerrville, Texas, at 3:03 pm on Wednesday, September 18, 2024. Bill Rector, President; Maggie Snow, Vice-President; Austin Dickson, Secretary; Blake Smith, Treasurer; Aaron Bulkley; Dick Eastland; Diane McMahon; and Jeanne Stacy were present and constituted a quorum. Also present were: Tara Bushnoe, General Manager; Tammy Thompson, Business Manager/Assistant General Manager; Nicole Shepherd, Environmental Laboratory Manager; Shelby Taber, Natural Resources Manager; Matt Ables, Kister North America; Stuart Barron, City of Kerrville; and William Thomas, Kerr County Sheriff's Office.

Director Dickson led Item II. Pledge of Allegiance.

President Rector announced Item III. A public copy of the Board Book is available at the receptionist's desk and that copies of any items in the Board Book will be provided upon request.

President Rector introduced Item IV. Visitors/Citizens forum. There were no comments from the audience.

President Rector announced Item V. Public Participation. To facilitate the recording of the meeting, a visitor that has a question or wants to make a statement regarding an item under

discussion must first be recognized by the Presiding Officer, then proceed to the lectern and address the question or statement to the Board.

President Rector introduced Item VI. Public Hearing on Proposed Tax Rate for Tax Year 2024 (FY25) and convened the hearing at 3:05 pm. There being no comments, President Rector closed the hearing at 3:05 pm.

President Rector introduced Item VII. A. Minutes of the Regular Meeting of August 28, 2024. Director McMahon moved to approve the Minutes of the Regular Meeting of August 28, 2024 as presented. Director Snow seconded the motion. There being no discussion, President Rector called for a vote. The Minutes of the Regular Meeting of August 28, 2024 were approved by a unanimous vote. President Rector introduced Item VII. B. Financial Report for the Month ended August 31, 2024. Ms. Bushnoe presented a summary of the financial report and highlighted various revenue and expense accounts. Ms. Bushnoe also noted that the financial report contained a summary of donations received in support the 2024 Annual River Clean Up. Director Smith moved that Item VII. B. Financial Report for the Month ended August 31, 2024 be approved as presented. Director Eastland seconded the motion. There being no discussion, President Rector called for a vote. The Financial Report for the Month ended August 31, 2024 was approved by a unanimous vote.

President Rector introduced Item VIII. Presentation and Discussion of Committee Reports.

A. Executive Committee:

- President Rector provided the following committee updates:
 - Met on September 10, 2024.
 - Reviewed items for the Board Agenda.
 - Discussed Texas Water Trade.
 - Deferred to items later in the Board Agenda.

B. Outreach and Education Committee:

- Director Snow provided the following committee updates:
 - Did not meet since the last Board Meeting.
- Ms. Bushnoe reported that the Rainwater Catchment Rebate Program has not funded any applications since the last Board Meeting. Since the beginning of the program in March 2011, a total of 671 applications have been funded for \$67,164. To date in FY24, a total of 57 applications have been funded for \$18,229.

C. Watershed Stewardship Committee:

- Director Bulkley provided the following committee updates:
 - Met on September 18, 2024.
 - Deferred discussion to Item XI. on the Board Agenda
- Ms. Bushnoe reported that the Water Enhancement through Brush Management Cost Share program has not funded any applications since the last Board Meeting. Since the beginning of the program in January 2010, a total of 202 applications have been funded for \$648,817 and treated approximately 15,834 acres. To date in FY24, seven applications have been funded for \$28,519 and treated approximately 479 acres.

D. New Initiatives Committee:

- Director McMahon provided the following committee updates:
 - Met on September 12, 2024.
 - Deferred discussion to Item XIX. on the Board Agenda

E. Aggregate Production Operation Community Advisory Council:

- Director McMahon provided the following Advisory Council updates:
 - Met on September 17, 2024.
 - Megaacrete provided information on their planned facility and operations.
 - Kerrville Sand and Gravel gave a presentation on how they're implementing the Best Management Practices adopted by the Advisory Council.

F. Guadalupe – Blanco River Trust:

- Director McMahon provided the following GBRT updates:
 - Met on September 18, 2024.
 - Routine items were discussed as well as how eminent domain impacts properties with conservation easements.

President Rector introduced Item IX. Presentation – Flood Warning System Options –

Matthew Ables. President Rector introduced Mr. Ables and gave the Board an overview

of his background and work experience. Mr. Ables presented Flood Warning System Options for Kerr County to the Board. General discussion followed. As this was a presentation only, no action was taken.

President Rector introduced Item X. Discussion and Appropriate Action – Review and Approve Selection of FY25 Employee Insurance Medical Benefits Provider and Plan. Director Smith presented the Human Resources Committee recommendation for Insurance Medical Benefits Provider and Plan. Director Dickson moved to approve Resolution No. 2024-20 Approve authorizing the selection of FY25 Employee Insurance Medical Benefits Provider and Plan. Director Smith seconded the motion. General discussion followed. There being no further discussion, President Rector called for a vote. Resolution No. 2024-20 was approved by a unanimous vote.

President Rector introduced Item XI. Discussion and Appropriate Action – Review and Approve Water Resources Preservation Grant Program Award Recommendation. Director Bulkley presented the Watershed Stewardship Committee’s recommendation to execute a contract with the City of Kerrville for funding through the Water Resources Preservation Grant Program for 90% of their costs up to \$29,250 to assist with the design and construction of the bioretention structure described in their application. Ms. Bushnoe provided a summary of the application received from the City of Kerrville for a bioretention structure at the new Public Safety Facility. Mr. Barron presented an overview of the City of Kerrville’s project to the board. Director Bulkley moved to approve Resolution No. 2024-26 Authorize execution of a contract with the City of Kerrville for funding through the Water Resources Preservation Grant Program. Director Snow

seconded the motion. There being no discussion, President Rector called for a vote. Resolution No. 2024-26 was approved by a unanimous vote.

President Rector introduced Item XII. Discussion and Appropriate Action – Review and Approve Interlocal Agreement (ILA) Between Kerr County and UGRA for Water Quality Protection through Feral Hog Management Program. Ms. Bushnoe presented a summary of the Interlocal Agreement Between Kerr County and UGRA for Water Quality Protection through Feral Hog Management Program. Director Eastland moved to approve Resolution No. 2024-21 Approve Authorizing the ILA Between Kerr County and UGRA for Water Quality Protection through Feral Hog Management for FY25. Director Stacy seconded the motion. General discussion followed. There being no further discussion, President Rector called for a vote. Resolution No. 2024-21 was approved by a unanimous vote.

President Rector introduced Item XIII. Discussion and Appropriate Action – Review and Approve Agreement for UGRA 2nd Grade Science Day Program with Riverside Nature Center. Ms. Bushone presented a summary of the Agreement for UGRA 2nd Grade Science Day Program with Riverside Nature Center. Director Snow moved to approve Resolution No. 2024-022 Approve Authorizing the FY25 Agreement with Riverside Nature Center for the UGRA 2nd Grade Science Day Program in an amount not to exceed \$4,200. Director Stacy seconded the motion. There being no discussion, President Rector called for a vote. Resolution No. 2024-22 was approved by a unanimous vote.

President Rector introduced Item XIV. Discussion and Appropriate Action – Review and Approve Agreement for Guadalupe River Water Resources Educational Programs with

Riverside Nature Center. Director Snow presented a summary of the Guadalupe River Water Resources Educational Programs with Riverside Nature Center. Ms. Bushnoe provided further details on the programs. Director Snow moved to approve Resolution No. 2024-23 Approve Authorizing the FY25 Agreement with Riverside Nature Center for Guadalupe River Water Resources Educational Programs in an amount not to exceed \$4,000. Director Smith seconded the motion. There being no discussion, President Rector called for a vote. Resolution No. 2024-23 was approved by a unanimous vote.

President Rector introduced Item XV. Discussion and Appropriate Action – Review and Adopt Fiscal Year 2025 Budget and Fund Balance Designations. Ms. Bushnoe presented the proposed Fiscal Year 2025 Budget and Fund Balance Designations to the Board. Director Smith moved to approve Resolution No. 2024-24 Approve Adopting the FY25 Budget as depicted in Attachment A and Adopting Fund Balance Designations for FY25. Director Bulkley seconded the motion. General discussion followed. There being no further discussion, President Rector called for a vote. Resolution No. 2024-24 was approved by a unanimous vote.

President Rector introduced Item XVI. Discussion and Appropriate Action – Review and Adopt Maintenance Tax Rate for the 2024 Tax Year (FY25). President Rector presented the proposed Tax Rate for the 2024 Tax Year (FY25) to the board. Director McMahon moved to approve Resolution No. 2024-25 Approve Adopting a Maintenance Tax Rate of \$0.011700/\$100 valuation for Tax Year 2024 (FY25). Director Eastland seconded the motion. General discussion followed. There being no further discussion, President Rector called for a vote. Resolution No. 2024-25 was approved by a unanimous vote.

President Rector introduced Item XVII. Discussion and Appropriate Action – Conduct Election of FY25 Officers. President Rector presented The Nominating Committee’s recommendation for the slate of officers to serve from October 1, 2024 to September 30, 2025: Maggie Snow, Vice President; Austin Dickson, Secretary; and Dick Eastland, Treasurer. Additionally, the Nominating Committee endorsed recommending to the Governor that Bill Rector continue as President for FY25 and this recommendation was relayed to the Governor’s Appointments office. Director McMahon moved to approve the slate of Board Officers to serve from October 1, 2024 – September 30, 2025 as presented by the Nominating Committee. Director Stacy seconded the motion. There being no discussion, President Rector called for a vote. The motion to approve the slate of officers for FY25 as presented by the Nominating Committee was approved by a unanimous vote.

President Rector introduced Item XVIII. A. General Manager’s Report. Ms. Bushnoe updated the Board on presentations and activities in which UGRA initiated or participated, investigations, staff training, and meetings. President Rector introduced Item XVIII. B. Business Manager’s Report. Ms. Thompson updated the Board on Business operations, facility maintenance, and the EduScape. President Rector introduced Item XVIII. C. Laboratory Manager’s Report. Ms. Shepherd updated the board on current laboratory operations and presented lab testing metrics. President Rector introduced Item XVIII. D. Natural Resources Manager’s Report. Ms. Taber presented the rainfall and streamflow reports to the Board.

President Rector introduced Item XIX. A. Discussion of potential amendment of the Unimproved Property Contract between UGRA and Thompson Drive Partners, L.L.C. relating to the sale and purchase of Lot 902, and a portion of Lot 13, of The Landing in Kerrville, TX, recorded in the Plat in File No. 19-05337. President Rector called the meeting into Executive Session at 4:34 pm. President Rector reconvened the regular meeting at 5:05 pm and announced that no actions were taken during executive session.

Item XX. Discussion and Appropriate Action – Action on items discussed in Executive Session, if any. The Board did not take action on items discussed in Executive Session.

There being no further business, the meeting adjourned at 5:06 pm.

UPPER GUADALUPE RIVER AUTHORITY

ATTEST:

William R. Rector, President
Board of Directors

Austin Dickson, Secretary
Board of Directors